

MONTANA [district #] JUDICIAL DISTRICT YOUTH COURT, [county] COUNTY

IN THE MATTER OF: [name of youth], A YOUTH	CAUSE NO. [cause #] ORDER TO WITHHOLD INCOME
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TO: [employer's name and address]

Motion for Income Withholding Order having been made by the Special Assistant Attorney General on behalf of the Department of Corrections Youth Services Division ("DOC"), supported by an affidavit from DOC,

IT IS HEREBY ORDERED as follows:

1. [parent's name]'s employer as identified above (the "Employer") shall withhold income for cost-of-care contributions based upon the Order [document title] dated [date of order] as issued by the [district #] Judicial District Court of Montana (the "Order"). The Employer shall deduct \$[amount] per [week/month] as stated in the Order but shall in no event deduct more than 50% of [parent's name] disposable earnings per [week/month].

2. From the date of this Order until it is terminated by DOC giving notice of termination to the Employer, Employer shall direct all garnishments of [parent's name]'s earnings to the following address:

Department of Corrections

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Youth Services Division
P. O. Box 201301
Helena, MT 59620-1301

Checks shall be made payable to "MT Dept. of Corrections" and shall note Parent No. [parent #],
CAPS No. [CAPS #].

3. Employer shall notify DOC in writing when [parent's name] no longer works for
Employer, and include the date of separation, last known address, and name of new employer if
known.

4. If Employer fails to withhold income as hereby ordered, Employer is liable for both
the accumulated amount that should have been withheld from [parent's name]'s earnings and any
other penalties set by State law.

DATED this [date] day of [month], 20[year]

[Judge's Name]
DISTRICT COURT JUDGE

cc: [county]County Attorney
Public Defender's Office
Youth Court Services
[parent's name and mailing address]
[employer's name and mailing address]
DOC/RAO

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